Lenovo Software Helpdesk

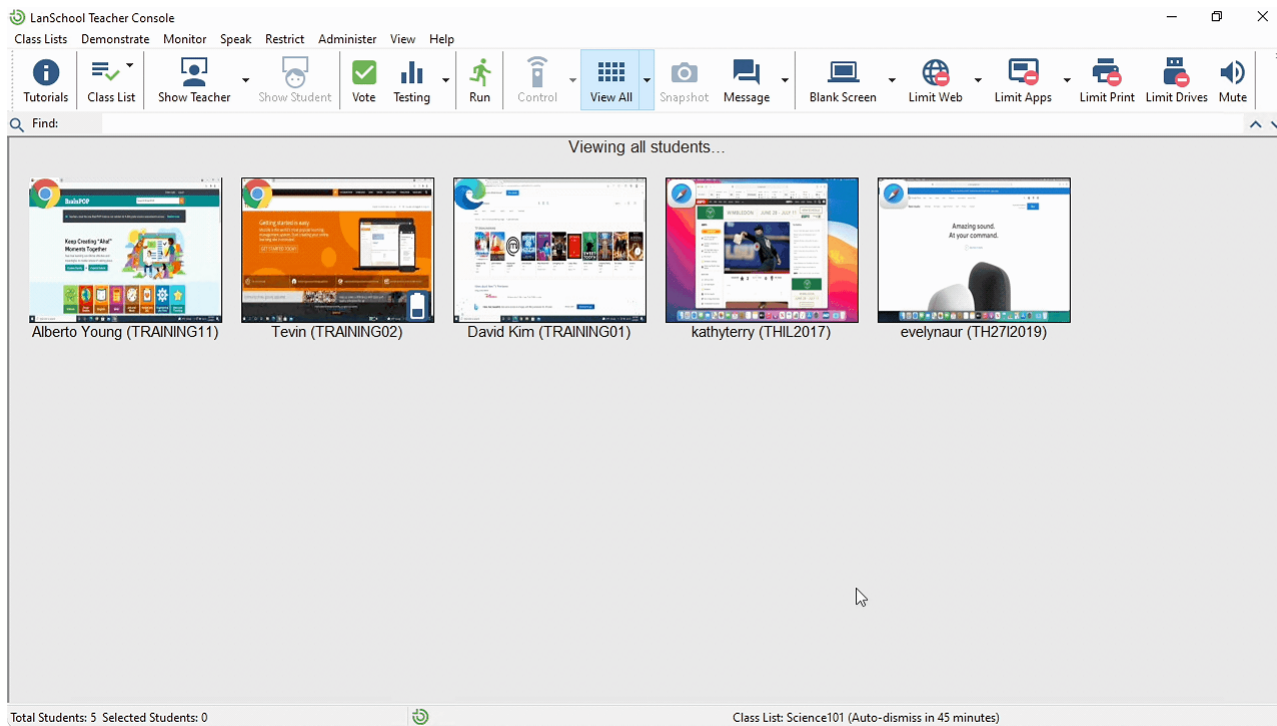# LanSchool Classic Teacher Guide

LanSchool Classic Teacher Console

The LanSchool Teacher Console is the interface teachers will use to manage their classroom and students. It contains all the tools necessary for a teacher to effectively interact with students and create a controlled/safe digital environment to promote student engagement. The console itself is very easy to use. Many of these icons you see up top can also be accessed by the drop-down menu on the teacher console.

💡 For a printable guide outlining commonly used features of LanSchool, see the <u>LanSchool Classic Quick Start Guide</u>.

The menu is conveniently broken up into categories which best describe the tools within.
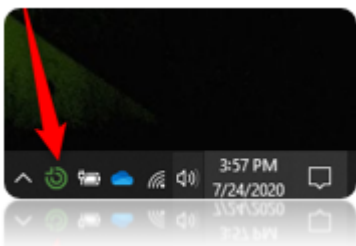
The categories are:

- Demonstrate
- Monitor
- Speak
- Restrict
- Administer
- View
- Help

> ⓘ If you find yourself wanting to change the default layout of the toolbar buttons, you can customize it by going to **View > Configure Toolbar...**

Once installed, the Teacher Console will be seen running in the system tray. On Windows, the console can be launched using any of the following methods:

1. Left click the system tray icon.
2. Right click the system tray icon and choose "Open LanSchool Console..."
3. Use the keyboard shortcut CTRL+ALT+L to launch the console.

Teacher Console Quick Reference Card

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Icon	Description
Tutorials	Online LanSchool resources for teachers. Opens a page in your default web browser with various helpful resources and tutorials for LanSchool Classic. 📄 [LanSchool Classic Resources](#)
Vote	Ask students to vote. Allows a teacher to create a question that students can vote on and view the results real time. 📄 [KB: Asking Students to Vote](#)
Show Teacher	Show teacher's screen to the students. Full screen, windowed, and drawing modes are additional features. 📄 [KB: Broadcasting Teacher Screen](#)
Show Student	Show the selected student's screen to all students. 📄 [KB: Broadcasting Student Screen](#)
Testing	Asks students to take a test. Teachers can create self-grading tests with the following type of questions: True/False, Multiple Choice, and Short Answer. Essay questions are also possible, but they will not self-grade.

Run	Push a website or launch an application. Teachers can enter a URL or application name and LanSchool will run it on the selected students machines.
Control	Remote control student. Teachers can take control of the mouse and keyboard of a selected student's machine.
View All	Toggle between different viewing options Allows you to select between viewing all student screens as thumbnails or a more detailed list view of devices in class.
Snapshot	Take a screenshot of students screens and save them to the teacher's device.
Message	Send students a text-based chat message. Teachers can send a message to one student, a group of selected students, or the entire class.
Speak	Open a one-way communication channel between teachers and students that uses the device's microphone. Teachers can speak to the class, let a student speak to the class, talk with a student, or listen to a student.
Blank Screen	Blank students screen. Forces student machines into a blank screen state which can be accompanied by text or even a defined graphic.

	KB: Blanking Student Screens
Limit Web	Restrict internet access. Web limiting can be configured for blocking or allowing defined sites on student machines. **KB: Limiting Website Use**
Limit Apps	Restrict applications. Allows a teacher to restrict which apps can be ran on a student machine. **KB: Limiting Application Use**
Limit Print	Restrict student printing. **KB: Limiting Printing**
Limit Drives	Limit drives. Allows a teacher to limit which drives a student can interact with.
Mute	Mute student speakers. **KB: Muting Student Audio**
Clear Desktop	Stop all applications currently running on a student machine.
Show Video	Transfer and play a local video file on the selected students. Show Video is <u>not</u> supported in environments with the LanSchool Connection Service installed.
Class List	Manage or load class lists. **KB: Creating and Managing Class Lists**

Files	Handout or collect files from students. 📄 [KB: Sending and Receiving Files](#)
Shutdown	Shut down, power on, restart or log off student machines. 📄 [KB: Powering On or Off Devices](#)
Co-Browse Internet	Browse the internet with selected students.
Choose Random	Choose a random student.
Refresh	Refresh student list.
Save Class List	Save class list. 📄 [KB: Creating and Managing Class Lists](#)
Preferences	Change LanSchool configuration preferences.

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